



**MINUTES of Thursday 16th June 2022 at 5.00pm RIPLEY TOWN COUNCIL
FINANCE AND MANAGEMENT COMMITTEE MEETING**

held at the Ripley Town Council Office, 6, Grosvenor Road, Ripley, DE5 3JF.

In Attendance: Cllrs: P Lobley (Chair), R. Ashton, S. Freeborn, N. Weaving, M Allwood and
D Williams

Also: J Simpson Town Clerk & RFO, and H Curzon Deputy Clerk.

160622/1. To Receive Apologies for Absence – Cllrs: L Cox, T Holmes, and P Moss.

160622/2. Variation of Order of Business - None required.

160622/3. Declaration of Members Interests – None declared.

160622/4. Public speaking – No public present.

160622/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.

In view of the confidential nature of **Item 10 – Staffing Costs** it was **Resolved** to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

160622/6. Discuss Amazon Account write off - £148.95.

Resolved to agree to write off £148.95 on Amazon Account.

160622/7. Consider and Approve Town Council Annual Insurance Renewal.

Resolved to accept the renewal quotation from Zurich Insurance of £1,814.84 for the period 03/07/2022 to 02/07/2023.

160622/8. Discuss Finance Reports.

Resolved to agree and accept the monthly Financial Reports as at 31.05.2022.

160622/9. Notification of Rent Increase – Ripley Town Council Office, 6 Grosvenor Road.

Resolved to accept Increase from £8,000pa to £9,000pa with effect from July 2022.

160622/10. Staffing Costs.

Resolved to agree and accept the last paid day of employment for retiring employee and amount of Gratuity paid.

160622/11. To Confirm and Agree Financial Payments for June 2022.

RESOLVED to confirm and agree June 2022 Payments as listed below.

June 2022 Payments

<u>Item No.</u>	<u>Method</u>	<u>Payee</u>		<u>Cost</u>	<u>VAT</u>	<u>Total</u>
905	CARD	Norton Ltd	Annual Subscription – Norton 360 Deluxe	£70.82	£14.17	£84.99
906	CASH	Cash Withdrawal	Return of Stall Holder Deposits	£190.00	£0.00	£190.00
907	BACS	Cheerful Chops	Face Painting – Spring Market	£160.00	£0.00	£160.00
908	BACS	Project D Donuts	Returned Deposit - Donut Stall – Spring Market	£20.00	£0.00	£20.00

909	BACS	The Old Farm Bus	Turn the Page Session	£450.00	£0.00	£450.00
910	CARD	Direct 365	Horizontal Baby Change Table	£246.56	£49.31	£295.87
911	BACS	Cllr R Emmas-Williams	Mayors Expenses – May 2022	£44.74	£0.00	£44.74
912	BACS	PJL Amusements	Childrens Rides – Spring Market	£600.00	£0.00	£600.00
913	BACS	The Old Farm Bus	Safe Space Workshop	£350.00	£0.00	£350.00
914	BACS	Mayor's Account	Mayor's Allowance 2022	£2500.00	£0.00	£2500.00
915	BACS	Hannah Curzon	Reimbursement – Drinks & Sundries for Mayor Making	£75.35	£0.00	£75.35
916	CARD	The Co-Operative	Office Sundries	£21.45	£0.00	£21.45
917	BACS	Wish Computers Ltd	Office Computers – Problem Solving	£80.00	£16.00	£96.00
918	BACS	Blend Youth Project	Ripley Youth Hub – January – March 2022	£1375.00	£0.00	£1375.00
919	BACS	Ian Russell	Big Bubble Man – Spring Market	£400.00	£0.00	£400.00
920	CARD	We Print Gifts Ltd	Bespoke Printed Lanyard	£53.74	£10.75	£64.49
921	BACS	The Old Farm Bus	Turn the Page Workshop	£450.00	£0.00	£450.00
922	BACS	Drainage 2000 Ltd	Drainage Survey and Actions	£180.00	£36.00	£216.00
923	CARD	Marks & Spencer	Flowers for Mrs Debra Townsend	£25.00	£0.00	£25.00
924	DD	WaterPlus Ltd	Water Bill for Heage Toilets	£43.27	£0.00	£43.27
925	CARD	DCC Planning Portal	Planning Fee – Containers at Greenwich Park – Refund Requested and Resubmitted.	£263.20	£0.00	£263.20
926	DD	It'seeze Websites	Ripley Town Council – Website Subscription Charges	£45.00	£9.00	£54.00
927	DD	Unicom Ltd	Office Telephone and Broadband Charges	£65.68	£13.14	£78.82
928	BACS	Mrs L M McCormick	Reimbursement – Office Sundries	£16.00	£0.00	£16.00
929	BACS	Mr Brian Wood	Internal Auditor Fee and Mileage	£316.00	£0.00	£316.00
930	BACS	Wish Computers Ltd	Call out to Repair Computer Fault	£40.00	£8.00	£48.00
931	BACS	Derbyshire CC	Garden Licence – Ripley Greenway & Surveyor Fee	£75.00	£0.00	£75.00
932	DD	WaterPlus Ltd	Quarterly Water Bill – Greenwich Park	£1258.90	£0.00	£1258.90
933	BACS	The Old Farm Bus	Safe Space Workshop	£350.00	£0.00	£350.00
934	BACS	PDP Storybook Characters	Characters for Spring Market: - Woody, Chase, Mickey & Poppy, and Mirabel Guide.	£225.00	£0.00	£225.00
935	DD	British Gas Ltd	Gas Bill – Greenwich Park 27.4.2022-25.5.2022	£265.42	£13.27	£278.69
936	DD	WaterPlus Ltd	Water Bill – Heage Toilets	£43.27	£0.00	£43.27
937	CARD	Amazon EU Sarl	Flags and Bunting for Jubilee Celebrations	£91.60	£18.30	£109.90
938	BACS	Dakin Electrical Ltd	Electrical Repairs and PAT Testing Council Office	£163.00	£0.00	£163.00
939	BACS	Print Digital Media Ltd	Printing of Newsletter.	£995.00	£0.00	£995.00
940	BACS	Total Energies Ltd	Electricity Bill for Office, 6 Grosvenor Road	£231.78	£46.36	£278.14
941	CARD	AVBC Planning Portal	Planning Fee – Containers at Greenwich Park	£257.83	£5.37	£263.20
942	BACS	The Old Farm Bus CIC	Turn the Page Workshop#3	£450.00	£0.00	£450.00
943	BACS	Heage WI	Queen's Platinum Jubilee Grant	£100.00	£0.00	£100.00
944	BACS	The Old Farm Bus CIC	Safe Space Workshop #4	£350.00	£0.00	£350.00
945	BACS	Ripley Recreation Ground Charity A/C	First half of agreed deposit to Charity Account	£15,000.00	£0.00	£15,000.00
946	CARD	Special Days	Bunting for Market Place.	£112.95	£0.00	£112.95
947	BACS	Ripley Recreation Ground Charity A/C	Second instalment of agreed deposit to Charity Account	£15,000.00	£0.00	£15,000.00
948	DD	British Gas Ltd	Gas Bill – Greenwich Park	£989.82	£197.96	£1,187.78
949	CARD	BuyAPlan.co.uk	Location Plan and Block Plan for Greenwich Park Containers Planning Application	£83.68	£16.74	£100.42
950	BACS	Sawmills Village Hall	Four sessions of Youth Club	£120.00	£0.00	£120.00
951	BACS	The Old Farm Bus	Turn the Page Workshop	£450.00	£0.00	£450.00
952	BACS	The Old Farm Bus	Safe Space Workshop	£350.00	£0.00	£350.00
953	BACS	Total Salaries – June	Salaries and HMRC payments – June	£9168.17	£0.00	£9168.17
954	BACS	Loz Phillips	Maintenance works within Ripley Township	£615.00	£0.00	£615.00
955	BACS	Planning Design Ltd	Services connected to Neighbourhood Plan review	£438.75	£87.75	£526.50
956	BACS	KeptKleen Ltd	Emptying of Litter Bins on Ripley Greenway	£296.00	£59.20	£355.20
957	BACS	KeptKleen Ltd	Office Cleaning	£136.00	£27.20	£163.20
958	BACS	KeptKleen Ltd	Emptying of Litter & Dog Bins Greenwich Park	£72.00	£14.40	£86.40
959	BACS	KeptKleen Ltd	Cleaning Toilets – Ripley Market Place	£558.00	£111.60	£669.60
960	BACS	KeptKleen Ltd	Cleaning Toilets – Heage	£558.00	£111.60	£669.60
961	BACS	Shelter Maintenance Ltd	Bus Shelter Cleans for May 2022	£97.58	£19.52	£117.10
962	BACS	Shed Grounds Maintenance Ltd	Play Area Ground Maintenance	£88.00	£17.60	£105.60
963	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance at Greenwich Park	£1237.16	£247.43	£1484.59
964	BACS	Hannah Curzon	Reimbursement – Jubilee Bunting	£36.00	£0.00	£36.00

965	BACS	Mercian Regiment Benevolent Charity	Wreath for the Mayor – Civic Event	£20.00	£0.00	£20.00
966	BACS	Drainage 2000 Ltd	Drainage Repairs – Greenwich Park	£200.00	£40.00	£240.00
967	DD	WaterPlus Ltd	Water Bill – Heage Toilets	£46.69	£0.00	£46.69
968	CARD	Amazon EU Sarl	Union Jack Flag – Jubilee Celebrations	£10.82	£2.17	£12.99
969	CARD	Amazon EU Sarl	Sundries for Spring Market	£162.00	£0.00	£162.00
970	DD	British Gas PLC	Gas Bill – Greenwich Park	£325.34	£16.26	£341.60
971	SO	G Freeman & A Mills	Rent for 6 Grosvenor Road, Ripley	£666.67	£0.00	£666.67
972	BACS	Newstead Brass Band	'Jubilee' Band Concert, Crossley Park	£420.00	£0.00	£420.00
973	BACS	The Old Farm Bus CIC	Safe Space #6	£350.00	£0.00	£350.00
974	BACS	The Old Farm Bus CIC	Turn the Page #5	£450.00	£0.00	£450.00
975	DD	Unicom	Office Telephone and Broadband	£65.68	£13.14	£78.82
				£61,062.92	£1222.24	£62,285.16
	Income	Alfreton Town Council	Civic Dinner			£60.00
		Amber Valley BC	Civic Dinner			£60.00
		Emily Shaw	Emily Shaw Cheese Stall – Spring Fair			£50.00
		Project D	Donut Stall – Spring Fair			£50.00
		L McCormick	Civic Dinner			£120.00
		Council Members	Civic Dinner			£120.00
		Council Members	Civic Dinner			£120.00
		Council Members	Civic Dinner			£120.00
		Greenwich Park	Reimbursements			£649.38
		Alice's Tea Emporium	Spring Fair – Stall Fee			£50.00
		Pit Lane	Allotment Fee & Spring Fair Deposits			£45.00
		Showman's Guild	Payment to cover repairs to Christmas Lights			£510.00
		Oscar's Pet Foods	Spring Fair – Stall Fee			£50.00
		Derbyshire County Council – Cllr Ashton	Grant towards Platinum Jubilee Decorations			£300.00
						£2304.38

160622/12. Close Meeting at 5.20pm.

The next Ripley Town Council Full Council Meeting will be held on Tuesday 21st 2022 at 7.00pm in the Council Chamber, Ripley Town Hall.

Signed.....

Date.....

RIPLEY TOWN COUNCIL
BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2020
BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2018
BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2019