



# Ripley Town Council

6 Grosvenor Road Ripley DE5 3JF

Contact: Town Clerk and Responsible Finance Officer  
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## MINUTES of FINANCE AND MANAGEMENT COMMITTEE MEETING held on Friday 11<sup>th</sup> November 2022 at 5.00pm. at Ripley Town Council Office, 6, Grosvenor Road, Ripley, DE5 3JF.

In Attendance: Cllr: P Lobley (Chair), and Cllrs S Freeborn, M Allwood, L Cox, R Ashton, N Weaving, T Holmes and D Williams.

Also: Mrs H J Simpson Town Clerk & RFO and Hannah Curzon Deputy Town Clerk.

**111122/1. To Receive Apologies for Absence – None.**

**111122/2. Variation of Order of Business - None required.**

**111122/3. Declaration of Members Interests – None declared.**

**111122/4. Public speaking – No public present.**

**111122/5. To determine which additional items on any part of the Agenda should be taken with the public excluded.**

In view of the confidential nature of **(none)** it was **Resolved** to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

**111122/6. Approval for Invoice for £3,000.00 + VAT to Howard's Amusement Ltd for Carousel for the Christmas Market and Light Switch On Event.**

**Resolved** to approve and pay the Invoice from Howard's Amusement Ltd for £3,000.00 + VAT.

**111122/7. Approval for a Budget related to the Warm Wednesday's Initiative.**

**Resolved** to approve a maximum Budget of £6,975.00 for the Warm Wednesday Initiative, it was acknowledged with thanks that Funding of £500 each from Cllr P Moss and Cllr R Ashton had been secured and a further application for £1,000 to the Warm Spaces Grants Programme had been submitted with further funding sources to be sought. All funding received will reduce the total required to fund this initiative.

**111122/8. Approval to extend funding for the Blend Youth Project at Greenwich Community Sports Hub for a further six months.**

**Resolved** to approve the further funding at a cost of £1,782.00.

**111122/9. To advise the Committee of the contents of the National Joint Council Local Government Pay Review and confirm that this has been included in the Budget to be recommended to Council.**

**It was Resolved to Recommend to Council** the contents of the NJC Local Government Pay Review 2022/2023 be implemented and is included in the review of the Budget for the remainder of 2022/23.

**111122/10. To review the amended Budget for the remainder of 2022/23, and recommend to Council the draft Budget for the next Financial Year 2023/24.**

It was **Resolved** to approve the amended Budget for the remainder of 2022/23 and **Recommend to Council** the draft Budget for the Financial Year 2023/24.

**111122/11. Discuss Finance Reports.**

These were Approved by all.

**111122/12. To Confirm and Agree Financial Payments for November 2022.**

**RESOLVED** to confirm and agree November 2022 payments as listed below.

**November 2022 Payments**

<b>Item No.</b>	<b>Method</b>	<b>Payee</b>		<b>Cost</b>	<b>VAT</b>	<b>Total</b>
1187	DD	Waterplus Ltd	Water Bill – Heage Toilets	£82.88	£0.00	£82.88
1188	DD	Unicom Ltd	Office Telephone and Broadband Bill	£81.56	£16.31	£97.87
1189	BACS	Old Farm Bus	Weekly Workshops #9	£2050.00	£0.00	£2050.00
1190	CARD	We Transfer	Large Emails bill	£10.91	£0.00	£10.91
1191	CARD	Excavator	Fair Dinner	£480.00	£0.00	£480.00
1192	CARD	eBay	Poppy Remembrance Window Stickers	£25.13	£0.00	£25.13
1193	CARD	Zoom Inc	Zoom One Pro Annual Fee	£119.90	£23.98	£143.88
1194	BACS	H Curzon	Mileage – DALC AGM	£11.70	£0.00	£11.70
1195	BACS	F Barrett	Reimbursement – Refurb of Light Switch on Button	£10.24	£0.00	£10.24
1196	BACS	Old Farm Bus	Weekly Workshops #10	£2050.00	£0.00	£2050.00
1197	BACS	The National Leaflet Company	Delivery of Newsletters	£1,101.94	£219.73	£1,321.67
1198	BACS	Newstead Brass Band	Bands in Crossley Park	£395.00	£0.00	£395.00
1199	BACS	Mrs Kathryn Kitchen	Refund of double stall fee	£80.00	£0.00	£80.00
1200	BACS	Flagpole Express Ltd	30 aluminium Flag poles and Lest We Forget Flags	£1,948.80	£389.76	£2,338.56
1201	DD	Old Farm Bus	Weekly Workshops #11	£2050.00	£0.00	£2050.00
1202	BACS	Lite Ltd	Christmas Lights 2022 – 40% of total cost – 2 <sup>nd</sup> instalment	£14000.00	£2800.00	£16800.00
1203	BACS	Konica Minolta Ltd	Copier Lease charges	£68.04	£13.61	£81.65
1204	BACS	D Hemsell	Playground Inspections	£100.00	£0.00	£100.00
1205	BACS	Blend Youth Project	15 Sessions – 6 <sup>th</sup> April – 13 <sup>th</sup> July 2022	£1,782.00	£0.00	£1782.00
1206	CARD	Amber Valley Borough Council	Temporary Event Notice.	£21.00	£0.00	£21.00
1207	DD	Total Energies Ltd	Electricity Bill – 6 Grosvenor Road, Ripley	£70.54	£3.53	£74.07
1208	DD	Waterplus Ltd	Water Bill – 6 Grosvenor Road, Ripley	£23.46	£0.00	£23.46
1209	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance – Play Areas	£88.00	£17.60	£105.60
1210	BACS	KIWA CMT Ltd	Inspection and Testing – Lamp Posts for Christmas Lights	£1,305.00	£261.00	£1,566.00
1211	BACS	LITE Ltd	Christmas Lights, Trees etc	£15,030.00	£3,006.00	£18,036.00
1212	CARD	Amazon EU Sarl	Drinks and Games for Warm Wednesday's	£78.04	£4.53	£82.57
1213	505301	Poppy Appeal	Poppy Wreaths for Remembrance Sunday	£160.00	£0.00	£160.00
1214	CARD	Wilko Ripley	AAA Batteries for Office Equipment	£10.50	£0.00	£10.50
1215	DD	WaterPlus Ltd	Revised - Water Bill – 6 Grosvenor Road	£17.80	£0.00	£17.80
1216	DD	WaterPlus Ltd	Revised - Water Bill – 6 Grosvenor Road	£18.39	£0.00	£18.39
1217	BACS	Sawmills Village Hall	RTC Youth Club – Room Hire Charges	£66.00	£0.00	£66.00
1218	BACS	Total Salaries	Salaries for October 2022	£5,663.04	£0.00	£5,663.04
1219	BACS	HMRC	PAYE & NI for October 2022	£1,905.31	£0.00	£1,905.31
1220	BACS	DCC – LGPS	Pension Contributions for October 2022	£1,569.09	£0.00	£1,569.09
1221	BACS	Print Digital	500 x Remembrance Sunday Order of Service	£195.00	£39.00	£234.00

		Media Ltd				
1222	BACS	Planning & Design Practice Ltd	Services relating to the review of the Neighbourhood Plan.	£146.25	£29.25	£175.50
1223	CARD	Amazon EU Sarl	Office Guillotine.	£29.16	£5.83	£34.99
1224	BACS	Old Farm Bus	Weekly Workshops #12	£2,050.00	£0.00	£2,050.00
1225	BACS	Plantscape Ltd	Winter Planting	£938.00	£187.60	£1,125.60
1226	BACS	KeptKleen Ltd	Litter Bins emptied – Ripley Greenway	£296.00	£59.20	£355.20
1227	BACS	KeptKleen Ltd	Litter Bins and Dog Bins Emptied	£128.00	£25.60	£153.60
1228	BACS	KeptKleen Ltd	Heage Toilets Cleaned	£558.00	£111.60	£669.60
1229	BACS	KeptKleen Ltd	RTC Office Cleaned Weekly	£136.00	£27.20	£163.20
1230	BACS	KeptKleen Ltd	Market Place Toilets cleaned	£558.00	£111.60	£669.60
1231	BACS	Shed Grounds Maintenance Ltd	Tree and Hedge Cutting – Porterhouse Road Play Area	£2,077.74	£415.55	£2,493.29
			<b>Total</b>	<b>£59,586.42</b>	<b>£7,768.48</b>	<b>£67,354.90</b>
		<b>Income</b>				
		Mr M Jones	Fair Dinner			£16.00
		Emma's Cakes	Stall Fee			£50.00
		Showman's Guild	Fair Dinner			£160.00
		S Freeborn	Fair Dinner			£32.00
		F Littlewood	Stall Fee			£50.00
		Showman's Guild	Fair Dinner			£32.00
		E R Ltd	Miscellaneous Income			£37.50
		M & L Rigley	Stall Fee			£50.00
		K Kitchen	Stall Fee			£80.00
		R Ashton	Fair Dinner			£32.00
					<b>Total</b>	<b>£539.50</b>

111122/13. Closed Meeting at 5.25pm.

The next Ripley Town Council Full Council Meeting will be held on Tuesday 15<sup>th</sup> November 2022 at 7.00pm in the Council Chamber, Ripley Town Hall.

Signed.....

Date.....

**RIPLEY TOWN COUNCIL**  
**BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2020**  
**BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2018**  
**BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2019**