



Ripley Town Council

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MINUTES of the October 23rd 2020 at 5.00pm RIPLEY TOWN COUNCIL ALLOTMENT COMMITTEE AND ALLOTMENT ASSOCIATIONS REPRESENTATIVES MEETING

which was held under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

In Attendance:

Cllrs: T. Holmes (Chair), R. Emmas-Williams, S. Freeborn and P. Wood and S. Wood (Heage Parkside Allotment)

Town Clerk - Linda McCormick

Deputy Town Clerk – Hannah Curzon

AGENDA

231020/1. To Receive Apologies for Absence

Apologies received from Geoff Cowburn (Heage Parkside Allotment)

231020/2. Variation of Order of Business – None required

231020/3. Declaration of Members Interests – None declared

231020/4. Public speaking – No public in attendance

231020/5. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded – None

231020/6. Any plots available which can be advertised on the RTC website/ Social media

There are currently no plots available at Heage Parkside Allotment. A waiting list is available there.

ACTION Ripley Town Council contact each Allotment Association to establish where there are available plots or waiting lists.

231020/7. Allotment Policies

The Town Clerk asked that all allotment associations ensure that all their policies and risk assessments are in place, for example, for bonfires, Covid and events. Please ensure that RTC have the correct contact details for each association.

ACTION that each allotment sends Ripley Town Council a copy of their policies and Public Liability Insurance to the Town Clerk. Allotment Associations who did not attend this meeting will be emailed to ask for their policies and updated contact details.

231020/8. Public Liability Insurance copies

ACTION Town Clerk to ensure that all copies of the Allotment Public Liability Insurance are on file.

231020/9. Problems at any sites

None reported.

231020/10. Allotment Rents

The Clerk reported that the allotment rent for 2021 will be the same as 2020 - £30 per annum, per site.

231020/11. Allotment Boundaries

Clerk reported that it is in every Allotment Association's Licence (Section 2c) that all boundary hedges and fences should be maintained in good order and cut back from footpaths, rights of way and the highway.

ACTION All Allotment Associations familiarise themselves with the Allotment Agreement.

231020/12. Update regarding progress on ownership of the access pathway to Heage Parkside Allotments

Town Clerk reported that this issue is still in progress and we are working with Amber Valley Borough Council and our Solicitor to try to resolve it.

ACTION Ripley Town Council to keep Heage Parkside Allotment updated on this issue.

231020/13. Update on multi occupancy tenancy on single and across various sites under the administration of RTC.

The Town Clerk reported that Ripley Town Council would prefer it if one person only had one allotment plot at any one site to enable more people to make use of our allotments.

ACTION Ripley Town Council to introduce this as a point on the Allotment Agreement papers for all Ripley Town Council Allotment sites.

231020/14. Allotment events during Covid-19

The Town Clerk reported that if allotments are holding an event, ensure current government guidelines are abided by and that risk assessments are produced.

NOTED

231020/15. Meeting closure

The meeting closed at 5.17pm

The date for the next monthly Town Council Meeting is Tuesday 17th November 2020 at 7.00pm.

**RIPLEY TOWN COUNCIL BHIB COUNCIL OF THE YEAR 2020 & 2018
HIGHLY COMMENDED COUNCIL 2019**