



Notice: 13<sup>th</sup> February 2023

## Friday 17<sup>th</sup> February 2023 at 5.00pm RIPLEY TOWN COUNCIL FINANCE AND MANAGEMENT COMMITTEE MEETING

To Members of the Finance and Management Meeting you are summoned to attend a Finance and Management Committee Meeting of Ripley Town Council

Which will be held at the Ripley Town Council Office, 6, Grosvenor Road, Ripley, DE5 3JF.

To Cllrs: P Lobley (Chair), Ms. L. Cox, S. Freeborn, T Holmes, M Allwood, P Moss, N. Weaving, R Ashton and D Williams.

Yours sincerely

*H J Simpson*

Mrs H J Simpson  
Town Clerk and Responsible Finance Officer

### AGENDA

1. To Receive Apologies for Absence
2. Variation of Order of Business - (if required)
3. Declaration of Members Interests
  - (a) Members must ensure that they inform the Town Clerk of any Declarations of Interest at the latest 3 days prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interest and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting) you must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting and must indicate the action to be taken.
  - (b) Where a member indicates that they have a pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.
  - (c) Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
4. Public speaking – (10 Minutes)
  - (a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
5. To determine which additional items on any part of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item ( ) to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

6. To discuss Quotations for the purchase of an additional piece of Play Equipment for Porterhouse Road Playground, Ripley.
7. To discuss and approve Sporting Communities attending Marehay Show at a cost of £308.00, and also Ambergate Show.
8. To discuss and approve Plantscape Quotation for Summer 2023 Floral Hanging Baskets.
9. To discuss and approve Flagpole Express Quotation for Flags for the Coronation Celebrations.
10. Grant Applications (if any received).
11. To approve the purchase of two mobile jumbo display boards at a cost of £569.52 inc. VAT.
12. To discuss proposals received from the Old Farm Bus CIC.
13. To review and update the Terms of Reference for Grants issued during the financial year 2023/2024.
14. Discuss Finance Reports.
15. To Confirm and Agree Financial Payments for February 2023.

#### February 2023 Payments

<u>Item No.</u>	<u>Method</u>	<u>Payee</u>		<u>Cost</u>	<u>VAT</u>	<u>Total</u>
1340	BACS	Amaze Events	Catering for Warm Wednesday – Week 8	£215.00	£0.00	£215.00
1341	S/O	G Freeman & A Mills	Monthly Rent – RTC Office	£750.00	£0.00	£750.00
1342	CARD	Zafety Supplies Ltd	First Aid Guidance Leaflets	£17.45	£3.49	£20.94
1343	CARD	Viking Group	New Office Shredder	£337.00	£67.40	£404.40
1344	BACS	Old Farm Bus CIC	Weekly Workshops #20	£2050.00	£0.00	£2050.00
1345	BACS	Amaze Events	Catering for Warm Wednesday – Week 9	£235.00	£0.00	£235.00
1346	BACS	Ripley Recreation Ground Charity	Room Hire for Warm Wednesdays 16.11.2022 – 21.12.2022.	£540.00	£0.00	£540.00
1347	BACS	Daryl Hemsell	Playground Inspections	£40.00	£0.00	£40.00
1348	BACS	Daryl Hemsell	Playground Inspections	£40.00	£0.00	£40.00
1349	DD	Unicom Ltd	Office Telephone and Broadband	£68.38	£13.68	£82.06
1350	BACS	Old Farm Bus CIC	Weekly Workshops #21	£2050.00	£0.00	£2050.00
1351	Transfer	Mayor's Account	Transfer of Ticket Money to Mayors Account – paid to RTC account in error.	£10.00	£0.00	£10.00
1352	DD	It'seeze Spoton.net Ltd	Website Fees	£45.00	£9.00	£54.00
1353	BACS	F Barrett	Reimbursement – Box File	£4.00	£0.00	£4.00
1354	BACS	Amaze Events	Catering for Warm Wednesday – Week 10	£185.00	£0.00	£185.00
1355	CARD	Buy A Plan	Plan for Advertising Consent Application	£13.99	£2.80	£16.79
1356	CARD	Buy A Plan	Plan for Advertising Consent Application	£10.99	£2.20	£13.19
1357	BACS	Mayors Account	Transfer of Ticket Sales Money from RTC Account to Mayor's Account.	£280.00	£0.00	£280.00
1358	CARD	Amazon EU SARL	Nescafe for Warm Wednesday.	£28.07	£0.00	£28.07
1359	BACS	Old Farm Bus CIC	Weekly Workshops #22	£2050.00	£0.00	£2050.00
1360	BACS	Amaze Events	Catering for Warm Wednesday – Week 11	£185.00	£0.00	£185.00
1361	CARD	Flagpole Express Ltd	Brackets for Flags outside 6 Grosvenor Road.	£62.90	£12.58	£75.48

1362	BACS	Daryl Hemsell	Playground Inspections	£20.00	£0.00	£20.00
1363	BACS	Konica Minolta Ltd	Copier Rental Charges	£68.04	£13.61	£81.65
1364	BACS	Ripley Recreation Ground Charity	Room Hire for Warm Wednesdays 4.01.2023 – 25.01.2023.	£360.00	£0.00	£360.00
1365	Transfer	Greenwich Charity Account	Transfer of funds from RTC to Charity Account	£5000.00	£0.00	£5000.00
1366	CARD	Helping Hand Environmental	Litter Pickers, Bag Hoops, and Reusable Gloves.	£359.64	£71.93	£431.57
1367	BACS	Old Farm Bus CIC	Weekly Workshops #23	£2050.00	£0.00	£2050.00
1368	DD	Total Energies Ltd	Electricity Invoice – RTC Office	£492.96	£130.10	£623.06
1369	BACS	Shed Grounds Maintenance Ltd	Grounds Maintenance Contract Monthly Charge	£88.00	£17.60	£105.60
1370	BACS	Keptklean Ltd	Annual Rental fee – Sanitary Bins Market Place Toilets.	£234.00	£46.80	£280.80
1371	BACS	Keptklean Ltd	Bin Emptying – Ripley Greenway	£296.00	£59.20	£355.20
1372	BACS	Keptklean Ltd	Heage Public Toilets Cleaned Daily	£540.00	£108.00	£648.00
1373	BACS	Keptklean Ltd	Litter and Dog Bin Emptying	£128.00	£25.60	£153.60
1374	BACS	Keptklean Ltd	Weekly Office Clean	£136.00	£27.20	£163.20
1375	BACS	Keptklean Ltd	Annual Rental Fee – Sanitary Bins Heage Toilets	£234.00	£46.80	£280.80
1376	BACS	Amber Valley Borough Council	PRS Licence recharge – Bands on Crossley Park.	£165.20	£33.04	£198.24
1377	BACS	SLCC	Joining Fee for Jayne Simpson and Annual Membership Fee	£357.00	£0.00	£357.00
1378	DD	Waterplus Ltd	RTC Office – Water Bill	£24.05	£0.00	£24.05
1379	Cash Withdrawal		Prize money for Mayor's Charity Event – will recredit with transfer from Mayor's Account.	£100.00	£0.00	£100.00
1380	BACS	H Curzon	Reimbursement – Storage Boxes	£14.49	£0.00	£14.49
1381	Transfer	Mayor's Account	Transfer of Raffle Ticket Sales Money – Charity Event	£420.00	£0.00	£420.00
1382	Transfer	Mayor's Account	Transfer of Ticket Sale Money for Charity Event	£130.00	£0.00	£130.00
1383	BACS	PhasePrint Ltd	Newsletter Printing.	£1,575.00	£0.00	£1,575.00
1384	BACS	Old Farm Bus CIC	Weekly Workshops # 24	£2,050.00	£0.00	£2,050.00
1385	BACS	HMRC	PAYE & NI Salaries – January 2023	£2,172.97	£0.00	£2,172.97
1386	BACS	DCC - LGPS	Pension Contributions – January 2023	£1,823.14	£0.00	£1,823.14
1387	BACS	Total Salaries	Salaries – January 2023	£5,745.02	£0.00	£5,745.02
				<b>£33,801.29</b>	<b>£691.03</b>	<b>£34,492.32</b>
		<b>Income</b>				
			Grant			£1,000.00
			Charity Evening Ticket			£10.00
			Transfer from Unity Trust Bank			£60,000.00
			Charity Night Tickets			£280.00
			<b>Total</b>			<b>£61,290.00</b>

## 16. Close Meeting.

The next Ripley Town Council Full Council Meeting will be Tuesday 21<sup>st</sup> February 2023 at 7pm in the Council Chamber, Ripley Town Hall.

**RIPLEY TOWN COUNCIL**  
**BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2022**  
**BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2020**  
**BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2019**  
**BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2018**