



Notice: 12<sup>th</sup> December 2022

## Friday 16<sup>th</sup> December 2022 at 5.00pm RIPLEY TOWN COUNCIL FINANCE AND MANAGEMENT COMMITTEE MEETING

To Members of the Finance and Management Meeting you are summoned to attend a Finance and Management Committee Meeting of Ripley Town Council

Which will be held at the Ripley Town Council Office, 6, Grosvenor Road, Ripley, DE5 3JF.

To Cllrs: **P Lobley (Chair), Ms. L. Cox, S. Freeborn, T Holmes, M Allwood, P Moss, N. Weaving, R Ashton and D Williams.**

Yours sincerely

*H J Simpson*

Mrs H J Simpson  
Town Clerk and Responsible Finance Officer

### AGENDA

#### 1. To Receive Apologies for Absence

#### 2. Variation of Order of Business - (if required)

#### 3. Declaration of Members Interests

(a) Members must ensure that they inform the Town Clerk of any Declarations of Interest at the latest 3 days prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interest and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting) you must ensure that they complete the Declarations of Interest Sheet prior to the start of the meeting and must indicate the action to be taken.

(b) Where a member indicates that they have a pecuniary interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking. The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

(c) Members declaring a pecuniary interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

#### 4. Public speaking – (10 Minutes)

(a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

#### 5. To determine which additional items on any part of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item ( ) to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.

6. Town/Parish Council Election 2023 – Estimate of Costs received from AVBC.
7. To seek approval for 50% Cost of Fencing at Fearn Avenue Allotments.
8. To discuss Grants for Community Events to Celebrate the Coronation of King Charles III.
9. Discuss Finance Reports.
10. To Confirm and Agree Financial Payments for December 2022.

#### **December 2022 Payments**

<b>Item No.</b>	<b>Method</b>	<b>Payee</b>		<b>Cost</b>	<b>VAT</b>	<b>Total</b>
1232	CARD	We Transfer	Large emails service	£10.64	£0.00	£10.64
1233	BACS	Old Farm Bus CIC	Weekly Workshops #13	£2,050.00	£0.00	£2,050.00
1234	BACS	Print Digital Media Ltd	Civic Service Order of Service.	£175.00	£35.00	£210.00
1235	BACS	William Bailey Ltd	Call Out, Boiler Repair	£75.00	£15.00	£90.00
1236	BACS	Biddle's Books Ltd	50% of cost of Turn the Page Book, Old Farm Bus	£461.00	£0.00	£461.00
1237	CARD	Amazon EU Sarl	Self-Adhesive Mailing Labels	£31.54	£4.99	£36.53
1238	S/O	G Freeman & A Mills	Office Rent	£750.00	£0.00	£750.00
1239	CARD	Gold Twilight Ltd	Duplicate Receipt Book	£3.98	£0.00	£3.98
1240	BACS	Howard's Amusements Ltd	Carousel for Christmas Market	£3,000.00	£600.00	£3,600.00
1241	BACS	AA Tree Surgeons	Hedge cutting – Hill Street and Bridle Lane, Ripley	£475.00	£95.00	£570.00
1242	BACS	F Barrett	Sundries for Santa's Button for Christmas Lights Event	£4.50	£0.00	£4.50
1243	CARD	Total Hire and Sales	Road Closure Signs and Frames – Christmas Event	£165.00	£33.00	£198.00
1244	BACS	Elliot Frampton	Event Medic – Remembrance Parade	£40.00	£0.00	£40.00
1245	BACS	Ripley Recreation Ground Charity	Grant from Ripley Town Council	£20,000.00	£0.00	£20,000.00
1246	BACS	Amaze Events Catering	Warm Wednesday Catering Week 1	£160.00	£0.00	£160.00
1247	BACS	Central England Co-op Ltd	Grant – History Project	£500.00	£0.00	£500.00
1248	DD	It'seeze Spoton.net Ltd	Website Charges	£45.00	£9.00	£54.00
1249	BACS	Old Farm Bus CIC	Old Farm Bus Active Sessions	£130.00	£0.00	£130.00
1250	BACS	Old Farm Bus CIC	Weekly Workshops #14	£2,050.00	£0.00	£2,050.00
1251	DD	Unicom Ltd	Office Telephone and Broadband	£68.38	£13.68	£82.06
1252	CARD	Canva Subscriptions	Subscription Charges – Design Software	£99.99	£0.00	£99.99
1253	BACS	Hannah Curzon	Flowers for Certificate of Merit Winner	£30.00	£0.00	£30.00
1254	DD	WaterPlus Ltd	Water Bill – Heage Toilets	£83.47	£0.00	£83.47
1255	BACS	Amaze Events Catering	Warm Wednesday Catering Week 2	£235.00	£0.00	£235.00
1256	CARD	Wilko Ltd	Christmas Decorations for Office	£33.25	£0.00	£33.25
1257	BACS	Amaze Events	Stall Refund – Christmas Market	£50.00	£0.00	£50.00
1258	BACS	Shelter Maintenance Ltd	Bus Shelter Cleans – November 2022	£97.58	£19.52	£117.10

1259	BACS	Blue Dice Promotions	Picnic Bench Hire – Christmas Market	£450.00	£0.00	£450.00
1260	BACS	Blue Dice Promotions	Hire of Marshalls + Collection of Signage for Remembrance Sunday	£1,150.00	£0.00	£1,150.00
1261	DD	ICO	Subscription Renewal	£35.00	£0.00	£35.00
1262	BACS	Old Farm Bus CIC	Old Farm Bus Active Sessions	£130.00	£0.00	£130.00
1263	BACS	Old Farm Bus CIC	Weekly Workshops #15	£2,050.00	£0.00	£2,050.00
1264	BACS	PJL Amusements	Children’s Fairground Rides – Christmas Market	£800.00	£0.00	£800.00
1265	CARD	Royal Mail Online Shop	Stamps	£68.00	£0.00	£68.00
1266	BACS	PDP Storybook Characters	Characters for Christmas Market	£250.00	£0.00	£250.00
1267	BACS	Print Digital Media	RTC Christmas Cards	£85.00	£17.00	£102.00
1268	CARD	Amazon EU Sarl	4K HDMI Cable	£18.32	£3.66	£21.98
1269	BACS	Daryl Hemsell	Playground Inspections	£40.00	£0.00	£40.00
1270	BACS	Wish Computers Ltd	Annual Fee – Exchange Mailbox	£1,800.00	£360.00	£2,160.00
1271	BACS	Elliot Frampton	Event Medic – Christmas Market	£100.00	£0.00	£100.00
1272	BACS	Cheerful Chops	Facepainting – Christmas Market	£160.00	£0.00	£160.00
1273	CARD	B & M Bargains	Goods for Food Bank – Ripley St John’s School	£500.00	£0.00	£500.00
1274	BACS	Amaze Events Catering	Warm Wednesday Catering Week 3	£205.00	£0.00	£205.00
1275	BACS	Blend Youth Project	Ripley Youth Hub at Greenwich Community Sports Hub	£1,310.00	£0.00	£1,310.00
1276	BACS	Jugalubs Circus Workshop	Christmas Market Entertainment	£160.00	£0.00	£160.00
1277	BACS	Automatic Refreshments Ltd	Stall Refund – Christmas Market	£30.00	£0.00	£30.00
1278	BACS	Shed Grounds Maintenance Ltd	Playground Grounds Maintenance	£88.00	£17.60	£105.60
1279	BACS	Old Farm Bus CIC	Old Farm Bus Active Sessions	£130.00	£0.00	£130.00
1280	BACS	Old Farm Bus CIC	Weekly Workshops #16	£2,050.00	£0.00	£2,050.00
1281	CARD	Mrs J Simpson	Reimbursement - Hot Chocolate for Warm Wednesday	£18.95	£0.00	£18.95
1282	CARD	Activewear Brands Ltd	6 Tabards for Warm Wednesday volunteers.	£34.57	£6.92	£41.49
1283	CARD	Ripley Coop	Hot Chocolate for Warm Wednesdays	£3.45	£0.00	£3.45
1284	DD	Total Energies Ltd	Electricity Bill – 6 Grosvenor Road, Office	£216.44	£43.29	£259.73
1285	DD	WaterPlus Ltd	Water Bill – 6 Grosvenor Road, Office	£24.05	£0.00	£24.05
1286	CARD	Stubbs Tickets	Raffle Tickets for Mayor’s Charity Event	£27.50	£5.50	£33.00
1287	BACS	Total Salaries	November Salaries including Backdated Pay Review	£8,648.35	£0.00	£8,648.35
1288	BACS	HMRC	November NI & PAYE	£4,306.05	£0.00	£4,306.05
1289	BACS	DCC LGPS	Pension Contributions including Shortfall repaid.	£3,226.05	£0.00	£3,226.05
1290	BACS	Old Farm Bus CIC	Weekly Workshop#17	£2,050.00	£0.00	£2,050.00
1291	BACS	Old Farm Bus CIC	Old Farm Bus Active Sessions	£130.00	£0.00	£130.00
1292	BACS	Amaze Events	Warm Wednesday Catering Week 4	£210.00	£0.00	£210.00
1293	DD	Unicom Ltd	Office Telephone and WiFi	£73.62	£14.72	£88.34
1294	DD	WaterPlus Ltd	Water Bills – Heage Toilets	£82.88	£0.00	£82.88
			<b>Total</b>	<b>£61,485.56</b>	<b>£1293.88</b>	<b>£62,779.44</b>
		<b>Income</b>				
			Oscar Pet Foods – Stall Fee			£50.00
			Hayley Guest – Stall Fee			£50.00
			League of Zeal – Poppy Wreath			£20.00
			Helen Lee – Stall Deposit			£20.00
			Creative Kitchen – Stall Fee			£50.00

			L Chamberlain – Stall Fee			£50.00
			Margaret's Florist – Stall Fee			£50.00
			Refund – Total Hire			£39.60
			H Curzon – Pension Contribution Shortfall			£65.80
			H J Simpson – Pension Contribution Shortfall			£232.27
					<b>Total</b>	<b>£627.67</b>

**11. Close Meeting.**

**The next Ripley Town Council Full Council Meeting will be Tuesday 17<sup>th</sup> January 2023 at 7pm in the Council Chamber, Ripley Town Hall.**

**RIPLEY TOWN COUNCIL**  
**BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2020**  
**BHIB AWARD WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2018**  
**BHIB HIGHLY COMMENDED WINNER FOR DERBYSHIRE COUNCIL OF THE YEAR 2019 & 2022**